SAMPLE QUESTIONS FOR YOUR CLUB'S BRAINSTORMING SESSION

MEMBERS:

- Have we surveyed our members to find out how they feel about meeting?
- Would they feel safer online only?
- Does a combination of both physical meeting and a live-streamed virtual meeting possible?
- What about meeting for the presentation and taking dinner to go?

VENUE:

- Will your regular venue be open or allowed to open?
- Will the same services (meals, beverage and dessert) be available?
- Will there be enough space to socially distance?
- Is there a larger venue available to accommodate social distance and a meal setting?

TECHNOLOGY:

- What are our member's/speaker's technology capabilities?
- Can or will they want to learn how to use Zoom/Other conference technology?
- Could/should we offer Zoom/Other conference technology training to members/speakers?
- Is our equipment sufficient for good visual and audio delivery?
- Will speakers be comfortable delivering programs to a microphone and camera, rather than to a live audience?
- Could/should we record the presentations for later playback or establish a virtual library?
- Can we post our video recorded presentations to the NEW IATC YouTube Channel?
- Do you need a special committee for the technology effort?
- Are speakers ok with being recorded?

MEALS:

- Should the meal continue to be formal sit down or more casual in the form of a boxed meal?
- Can we accommodate for a meal with few people at a table or tables placed further apart?
- Should we offer members a choice of attending but not having dinner?